



The Archaeological Conservancy

1717 Girard Blvd NE

Albuquerque, NM 87106

<https://www.archaeologicalconservancy.org/>

JOB ANNOUNCEMENT - MIDWEST REGIONAL DIRECTOR

LOCATION: Midwest	OPENING DATE: June 24, 2024
JOB TYPE: Full Time / Year Round	CLOSING DATE: Open until filled
SALARY: \$70,000 - \$80,000 annually, commensurate with experience.	

POSITION: Midwest Regional Director

GENERAL INFORMATION: The Archaeological Conservancy (Conservancy) is the only national organization that acquires, preserves, and manages archaeological sites in the United States. Founded in 1980, the Conservancy has preserved over 585 sites across the nation, ranging in age from the earliest habitation sites in North America to a 19th-Century frontier army post.

At the core of the Conservancy's work lies the belief that preserving archaeological sites is essential for understanding the full scope of human history and the cultures that have shaped the world. The dedicated team of archaeologists, conservators, and heritage enthusiasts working with the Conservancy collaborates with local and tribal communities, landowners, and government agencies to ensure the longevity and accessibility of these vital sites.

The Conservancy is seeking a Midwest Regional Director based in one of its midwestern states and centrally located to a larger airport. See: www.archaeologicalconservancy.org.

PROGRAM OBJECTIVES:

1. Acquire, preserve, and manage archaeological sites in the Midwest (ND, MN, IA, MO, WI, IL, MI, IN, KY, OH).
2. Generate support funds for this program.
3. Build public support for archaeological preservation.

POSITION RESPONSIBILITIES:

1. Complete all phases of land acquisition projects.
2. Evaluate proposed projects suggested by experts.
3. Conduct extended negotiations with landowners to acquire property through gift or purchase.
4. Work with the central office on tax, legal, and financial matters relating to acquisitions.
5. Generate funding for specific acquisition projects.

6. Work with interested persons and groups, including governments, to build support for archaeological site preservation.
7. Supervise management and stewardship of existing preserves.
8. Supervise support staff and volunteers.
9. Conduct archaeological tours.
10. Establish Midwest office and work with central office to hire an assistant field representative.

QUALIFICATIONS:

1. Demonstrated preservation/conservation ethic and/or public interest ethic. Very high motivation and passion for the mission.
2. Bachelor's degree required. Acceptable generalist education with a superior academic record and some archaeological education is desirable.
3. At least one year of experience in real estate, law, business, or entrepreneurship.
4. Excellent speaking and writing skills.
5. Ability to work with a wide variety of people, from farmers to corporate executives.
6. Ability to work independently and decisively and to successfully complete a wide variety of tasks.
7. Ability to travel extensively throughout the Midwest region.
8. Experience with archaeological site preservation and/or cultural resource management.

WORKING ENVIRONMENT: Work is performed indoors and outdoors, with a high degree of public interaction. Outdoor work may include walking on varying terrain and in varying weather conditions, making visual observations, and conducting stewardship or management activities such as monitoring, developing management plans, and overseeing fence installations. Work entails listening, verbally communicating, driving a personal motor vehicle, writing reports, attending meetings and conferences, and operating computers and standard office equipment.

Work involves managing multiple tasks and deadlines and requires a high degree of confidentiality, discretion, reasoning, judgment, and problem-solving skills. Work may be alone or as a member of a team.

AVAILABILITY: Summer 2024

SALARY: \$70,000 - \$80,000 annually, commensurate with experience. Excellent benefits.

LOCATION: Based in the Midwest with extensive travel throughout the region. Preferred proximity to a larger airport. Persons unable to travel extensively need not apply.

APPLICATION PROCEDURE: Send resume and letter indicating interest in this position to The Archaeological Conservancy, 1717 Girard Blvd. NE, Albuquerque, NM 87106 or email anne@thearchcons.org.

The Archaeological Conservancy provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local law.